



United States Department of the Interior
NATIONAL PARK SERVICE

Katmai National Park and Preserve
P.O. Box 7
King Salmon, AK 99613

RECRUITMENT BULLETIN: **KATM-14-011**

ISSUE DATE: 03/10/2014

CLOSING DATE: 03/24/2014

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM

POSITION

Wildlife Biologist, GS-0486-11

\$32.52 to \$ 41.20 per hour

DUTY LOCATION

King Salmon, AK

APPOINTMENT INFORMATION: This is a permanent, full time position.

BENEFITS: Insurance, Retirement, Thrift Savings Plan (similar to a 401K), paid holidays, annual and sick leave, performance-based longevity pay increases.

DUTIES:

The incumbent will serve as the wildlife program leader for Katmai National Park and Preserve, Alagnak Wild River, and Aniakchak National Monument and Preserve. In this capacity, the incumbent will be expected to:

Provide guidance for scientific and policy evaluation of park wildlife resources, including: evaluate all wildlife resources to determine management significance and information needs; evaluate population status and trends through use of existing data collection processes and design of new data collection, with an emphasis on design of geodatabases and collection and analysis of spatial data; examine animal behavior both at the individual and population level to determine the effects of park management actions and other human activities on a diverse suite of animal populations; examine harvest data for park wildlife populations in relation to population productivity; and prepare and submit reports and manuscripts containing results of studies for peer review.

Work within teams at multiple levels to ensure effective data collection, analysis, and adaptive management of wildlife, including: work with park staff as well as other agencies to develop, implement, and evaluate wildlife monitoring projects and plans; work with local interested publics, native organizations, non-profit organizations, other federal agencies, and state agencies to evaluate wildlife populations and determine best management approaches; consult with staff members within the agency as well as experts and interested parties outside the agency to develop, evaluate, and respond to proposals to change wildlife management through both federal and state management authorities; work with other employees and divisions within the agency to evaluate impacts of proposed actions on wildlife resources and propose mitigations or alternatives.

Evaluate and revise wildlife management operation to maintain population viability and human safety, including; create and revise species management plans for wildlife species including wolf, bear, moose, furbearers, eagles, and small mammals; supervise wildlife management staff at Brooks Camp and throughout the park units; design and provide bear safety training and orientation to park staff, other agencies, and members of the public.

WHO CAN APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Katmai National Park and Preserve, by reason of having either lived or worked in or near the park. This level of knowledge would be acquired by having lived or worked in or near the park for at least 12 months, to include all four seasons. Short seasonal residency is not qualifying as this would not provide the level of knowledge or expertise that is gained through experiencing the range of climactic conditions and associated impacts on the resources.

Area considered "near" Katmai National Park are: Federal Subsistence Areas of Unit 17C, as well as Unit 9A, 9B, 9C, and 9E, to include the communities of Naknek, King Salmon, Dillingham, Clarks Point, Ekwok, South Naknek, Koliganek, Port Alsworth, Nondalton, Pedro Bay, Iliamna, Newhalen, Kokhanok, Igiugig, Levelock, Egegik, Pilot Point, Ugashik, Port Heiden, Chignik, Chignik Lagoon, Chignik Lake, Perryville, and Ivanof Bay.

QUALIFICATION REQUIREMENTS: To qualify for this position, applicants must possess the minimum education requirements that are required for all wildlife biologist positions in the Federal Government, and additional education or experience requirements that are specific to the grade/experience level of this advertised position:

Minimum Education Requirements for all Wildlife Biologist positions in the Federal Government:

Applicants who meet A or B below will meet the minimum education requirements.

A. Successful completion of a full 4 year course of study in an accredited college or university leading to a bachelor's degree in a biological science field that included: at least 9 semester hours in such wildlife subjects as mammalogy, ornithology, animal ecology, wildlife management, or research courses in the field of wildlife biology; *AND* at least 12 semester hours in zoology in such subjects as general zoology, invertebrate zoology, vertebrate zoology, comparative anatomy, physiology, genetics, ecology, cellular biology, parasitology, entomology, or research courses in such subjects (excess courses in wildlife biology may be used to meet the zoology requirements where appropriate.); *AND* at least 9 semester hours in botany or the related plant sciences. **OR**

B. Combination of education and experience – courses equivalent to a major in biological science (i.e., at least 30 semester hours), with at least 9 semester hours in wildlife subjects, 12 semester hours in zoology, and 9 semester hours in botany or related plant science, as shown in A above, plus appropriate experience or additional education.

Additional Grade/Experience Requirements for this GS-11 position:

To qualify for this staff biologist position, applicants must also meet one of the following additional education or experience requirements.

A. Education: a Ph.D. or equivalent doctoral degree, or 3 full years of progressively higher-level graduate education leading to such a degree in biological sciences that provides the knowledge, skills, and abilities to perform successfully as a wildlife biologist.

B. Experience: Specialized experience applying wildlife biology knowledge, concepts, methods and principles to facilitate habitat and species management; implement and test protocols to identify, evaluate and assess natural resource status and trends; draft, prepare, or provide technical edits for biological reports; and plan and complete natural resources projects with minimal supervision.

C. Combination of Experience and Education: A combination of graduate education and specialized experience as described directly above.

Please note that only qualified applicants will be referred to the selecting official. Qualifications will be determined by evaluating experience and education as described in the resume and transcripts, particularly in the Knowledge, Skills, and Abilities listed below.

All qualification requirements must be met by the closing date of this job posting.

KNOWLEDGE, SKILLS, AND ABILITIES:

The answers to the following questions will help us to evaluate your qualifications to perform the duties of this position. It is important to provide detailed information about your experience, particularly in the following Knowledge, Skills and Abilities (KSAs). Your resume should include descriptions of your experience (paid or unpaid), education, and training that show your level of experience in the following KSAs.

- Knowledge of theories, principles and methods of wildlife management.
- Knowledge of behavior, habitats, natural history and monitoring of wildlife populations.
- Experience in wildlife data analysis and statistics.
- Skill in conservation programs planning and working as part of a team
- Technical writing skills.

CONDITIONS OF EMPLOYMENT:

- Favorable suitability background investigation. Results of the investigation must be adjudicated **prior** to employment.
- Wearing of the NPS uniform is required. A uniform allotment will be provided to assist with costs.
- Work is frequently performed outdoors and under adverse weather conditions.
- Work requires frequent bending, lifting, hiking, and carrying equipment.
- The incumbent will be away from the office periodically for field or other travel, including camping in remote areas.
- This position will carry a firearm and is therefore subject to pre-employment and sporadic drug testing.

OTHER INFORMATION:

- Government housing may be available for rent.
- Work may require occasional evening and/or weekend work.
- Federal employees are required to utilize Direct Deposit for their Federal Salary checks.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete applications may result in non-referral of your application. Assistance and forms may be obtained from the park office at the address above or by calling 907-246-3305. **The SF-15 may be obtained through the Internet at www.opm.gov/forms.**

All information must be postmarked or received by the closing date of the announcement. If your application package is postmarked on the closing date it must be received in this office no later than 7 calendar days after the closing date. Hand delivered applications must be received by close of business on the closing date.

Mail or deliver the following required forms to Park Headquarters, Katmai National Park and Preserve P.O. Box 7, King Salmon, AK 99613:

- Resume that provides detailed information about your work experience. Also include the dates worked (for example, June 2009 through August 2010), work schedule (for example, 40 hours per week); the position title; and employer name for each period of employment.
- A copy of your baccalaureate transcripts (or a detailed course listing that includes the course title and number, number of semester or quarter hours, and your grade for each course) *is required*. Graduate transcripts are also required if you are qualifying solely or in part on graduate education.
- Completed Eligibility Questionnaire (attached, or can be obtained from the park office)
- Completed Supplemental Experience Questionnaire (attached, or can be obtained from the park office).
- DD-214 if claiming points Veteran's Preference; if claiming 10 points Veteran's Preference, also include the SF-15 and verification documents described on the back of the SF-15.
- Although not required you are encouraged to submit the attached "Applicant Background Survey" (DI-1935) with your application. Please ensure that it is the last page of your

application package, as it is removed from your application before it is forwarded to the selecting official.

It is the applicant's responsibility to provide documentation/proof of claimed status veterans preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned, therefore do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

We do not accept faxed or electronic resumes or applications, or applications mailed in postage paid government envelopes or through an internal government mail system.

If you make a false statement in any part of your application you may not be hired or you may be fired after you begin work; or you may be subject to fines, imprisonment or other disciplinary action.

VETERANS: All applicants claiming Veterans Preference **MUST** submit a copy of their DD-214, Military Discharge". In addition, those claiming 10-point veteran's preference **MUST** submit a copy of an SF-15, "Claim for 10 Points Veterans Preference", and the verifying documentation listed on the back of the SF-15 such as a copy of the latest Veterans Administration disability certification. To obtain further information about veteran's preference, refer to www.opm.gov/veterans/html/vetguide. You will not receive veteran's preference if you do not provide this documentation.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.

ALASKA LOCAL HIRE APPLICANT ELIGIBILITY QUESTIONNAIRE
Wildlife Biologist, GS-0486-11

This eligibility questionnaire must be submitted with your application package. Please answer the following questions.

Your Name: _____

Eligibility Questions

1. How long have you lived or worked in the vicinity of Katmai National Park and Preserve?
 - a. Less than 12 months
 - b. 12 months or more
 - c. I have not lived or worked in or near the park
2. What time of year have you lived or worked in or near Katmai National Park and Preserve? (check all that apply)
 - a. during all or part of December through February
 - b. during all or part of March through May
 - c. during all or part of June through August
 - d. during all or part of September through November
 - e. I live (or have lived) in or near the park on a year around basis.
3. List your physical address(es) while living in the vicinity of *Katmai National Park and Preserve*, and approximately when you lived there (month & year, for example Oct 2001 to September 2005) :

4. Do you have knowledge, by virtue of living in this area, of one or more of the items listed below (circle all that apply)?
 - a. Community history such as: specific dates, important events, seasonal observations, customs, etc.
 - b. Geographic features and/or unique land markers such as: mountain or river locations, types of landscapes, or other geographic information.
 - c. Wildlife (including identification of): mammals, birds, big game, fish, or other animals specific to the area.
 - d. General knowledge of safety precautions, weather conditions, recreation options, and important information knowledgeable to the local community.
 - e. Supplies and logistics needed for field camping including area-specific needs or that incorporate challenges or safety aspects specific to the area.
 - f. Other unique information not listed above that show familiarity with the full range of typical conditions that affect the work to be accomplished. Describe here (use additional paper if needed):

 - g. I do not have knowledge or experience as listed above.

Applicant Certification:

I certify that the statements made on this application are true, correct and complete to the best of my knowledge.

Applicant signature

Date

Supplemental Experience Questionnaire

Wildlife Biologist, GS-0486-11

Using the A through E scale below, circle the response that best identifies your level of experience, education, and/or training in each of the following tasks.

A- I have not had education, training, or experience in performing this task.

B- I have had education or training in how to perform this task, but have not yet performed it on the job.

C- I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.

D- I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.

E- I am considered an expert in performing this task; or I have supervised performance of this task or am normally an individual who is consulted by other workers to assist them in doing this task because of my expertise.

Theories, Principles, and Methods of Wildlife Management	
1. Apply theory, principles and methods of terrestrial wildlife management and research to the field of wildlife management and related disciplines.	A B C D E
2. Assess both adverse and beneficial actions to wildlife resources and formulate recommendations to avoid, minimize and offset detrimental impacts and improve beneficial actions.	A B C D E
3. Recommend strategies to conserve wildlife resources and their habitats.	A B C D E
Knowledge of behavior, habitats, natural history and monitoring of wildlife populations	
4. Conduct studies of animal behavior in wilderness settings.	A B C D E
5. Evaluate changes in animal activity in relation to natural and human-caused influences.	A B C D E
6. Conduct field monitoring and research techniques for wildlife resources.	A B C D E
7. Design, develop and implement monitoring activities to evaluate the response of wildlife species to management activities.	A B C D E
Skill in conducting wildlife data analysis and statistics	
8. Conduct scientifically and statistically valid analyses of wildlife ecological data and interpret the results.	A B C D E
9. Interpret field observations and data for the purpose of determining the effects on wildlife.	A B C D E
10. Use statistical software to analyze time-series data.	A B C D E
11. Use geographic information systems (GIS) to plan data collection, to organize data, and to prepare data for analysis.	A B C D E
12. Evaluate conflicting biological data by comparative methods to determine effects to wildlife.	A B C D E

Skill in conservation programs planning and working as part of a team	
13. Participate on a team or serve as a team leader on projects dealing with wildlife habitat and conservation issues.	A B C D E
14. Plan and implement biological field studies operated from remote field camps.	A B C D E
15. Develop funding proposals and manage budgets for field projects.	A B C D E
16. Provide biological advice and guidance on the development of broad-scale management plans.	A B C D E
17. Recommend mitigation strategies to prevent or lessen the impact of development on wildlife populations.	A B C D E
Skill in technical writing	
18. Prepare biological reports which document and analyze species assessments, status and trends, limiting factors, and conservation or management actions, and provide management recommendations.	A B C D E
19. Write briefing statements, synthesis reports, strategy papers, or other management documents.	A B C D E
20. Review and edit correspondence as a representative of an organization responding to natural resources issues.	A B C D E
21. Use statistical software to prepare tables and graphs for scientific manuscripts and briefings based on original analyses.	A B C D E

Applicant Background Survey

GENERAL INSTRUCTIONS: The information from this survey is used to help ensure that agency personnel practices meet the requirements of Federal law. Your responses are voluntary. Please answer each of the questions to the best of your ability. Read each item thoroughly before completing the appropriate code number in the blank.

VACANCY ANNOUNCEMENT NUMBER KATM-14- 011	TODAY'S DATE: (MM/DD/YY)
POSITION TITLE Wildlife Biologist	SERIES/GRADE 0486-11
1.NAME: (Last, First, MI)	
4. How did you learn about the position or exam you are applying for? Please circle your choice(s).	
01 Private Information Service 02 Magazine 03 Newspaper 04 Radio 05 Television 06 Poster 07 Private Employment Agency 08 State Employment Office	09 Agency Personnel Office 10 Federal Government recruitment at school/college 11 Federal/State/local job information 12 Religious Organization 13 School/college counselor or official 14 Friend/Relative working in agency 15 Friend/Relative not working in agency 16 Other(specify)_____
5. Please categorize yourself in terms of race and sex using the definitions below. Indicate in space number 6 the RACE/ETHNIC CODE which indicates the group you identify yourself. Check the appropriate space in number 7 to show your sex.	
A - American Indian or Alaskan Native B - Asian or Pacific Islander C - Black, not of Hispanic Origin D - Hispanic E - White, not of Hispanic Origin	6. RACE/ETHNIC CODE: _____ 7. Check to indicate your sex. Female: _____ Male: _____
8. Do you have any disabilities? Yes No	
PRIVACY ACT INFORMATION This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, for individuals completing Federal records and forms that solicit personal information. <u>AUTHORITY:</u> Sections 1302, 3301, 3304, and 7201 of Title 5 of the U.S. Code. <u>PURPOSE AND ROUTINE USES:</u> The information from this survey is used for research and for a Federal Equal Opportunity recruitment program to help ensure that agency personnel practices meet the requirements of Federal law. <u>EFFECT OF NONDISCLOSURE:</u> Providing this information is voluntary. No individual personnel selections are made based on this information. <u>INFORMATION REGARDING DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER UNDER PUBLIC LAW 93-579, SECTION 7 (b):</u> Solicitation of Social Security Number by the Office of Personnel Management is authorized under provisions of Executive Order 9397, dated November 22, 1943, and is used to relate this form with other records that you file with Federal agencies.	